



# NewSTEPS

A Program of the Association of Public Health Laboratories™

## NewSTEPS Pre-Site Review Tool

1. Indicate your affiliation with the Newborn Screening (NBS) Program (check all that apply)

<input type="checkbox"/>	Lab
<input type="checkbox"/>	Follow-up
<input type="checkbox"/>	Point-of-Care
<input type="checkbox"/>	Other (specify: _____ )

2. Self-evaluate how well your state is managing and executing the various components of your NBS program.

	Very Well	Well	Average	Poor	Very Poor	N/A	Comments
State Legislation and Policy							
Ethics							
Funding Models							
Organizational Structure							
Laboratory System							
Emergency Preparedness							
Short-Term Follow-Up							
Birth Facilities							
Point-of-Care Testing							
Education							
Long-Term Follow-Up System							
Information Technology							
Evaluation							



**3. What would you characterize as the three most significant challenges within your NBS Program? Please provide as much information as you can so we can prepare for the review.**

**4. How well do the different parts of your NBS systems communicate?**

	Very Well	Well	Average	Poor	Very Poor
<b>Hospital(s) and the Lab</b>					
<b>Lab and Follow-Up</b>					
<b>Follow-Up and the Hospital(s)</b>					
<b>Follow up and Specialist(s)</b>					

**a. How well is your NBS laboratory and follow up program integrated? (place a check next to the description that best fits)**

<input type="checkbox"/>	<b>They are completely integrated</b>
<input type="checkbox"/>	<b>They work well together but there is room for improvement</b>
<input type="checkbox"/>	<b>They are somewhat integrated but do miss things occasionally</b>
<input type="checkbox"/>	<b>They are not well integrated and often things get missed</b>
<input type="checkbox"/>	<b>They are not at all integrated</b>



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**5. What are your most significant accomplishments in the last 2-3 years?**

**6. What would you like to get out of a site review? What are your needs?**

**7. Are there any specific questions or issues that you would like the site review team to focus on and address? Please prioritize these for the team and identify specific questions that need to be addressed. Please note: the answers below will help us to customize our review to your site, but we will not limit ourselves to only these components during the comprehensive review.**



**8. When was your laboratory's last Clinical Laboratory Improvement Amendments (CLIA)/ College of American Pathologists (CAP) inspection?**

**9. We are interested in obtaining the following materials if you have them readily available prior to site review as well as anything else you think may be of value to the team.**

- NBS Collection Form
- Quality Assurance Plan
- Organizational chart for NBS program
- Provider educational materials – practitioner's manuals, fact sheets, websites, etc.
- Parent educational manuals – parent brochures in particular
- Laboratory and Follow-up algorithms
- Examples of Lab Reports (normal and abnormal for each screening category)
- Consent/dissent policy for NBS
- Consent/dissent policy for residual Dried Blood Spots (DBS)
- Release of Information Policy
- Laws/statutes
- List of local hospitals or number of birthing hospitals with annual birth rate
- Annual number of births for the state
- List of specialists
- Website(s)



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**10. In addition to the documents above, we request that you enter all [NewSTEPS data](#) two weeks prior to the visit - this includes eight quality indicators, updated confirmed cases, and updated state profile information. If you are unable to collect/provide any of this data, please provide the reasons why. For assistance, please feel free to contact Sari Edelman ([Sari.Edelman@aphl.org](mailto:Sari.Edelman@aphl.org)) or Careema Yusuf ([Careema.Yusuf@aph.org](mailto:Careema.Yusuf@aph.org)).**